

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

September 20, 2016
Authorization for the City Manager to institute
Flex-Time Scheduling

Introduced by:
Contact Person/Telephone

City Manager 497-8000 ext. 306

Summary Explanation: Authorization for the City Manager to institute flex-time scheduling in order for administrative (2080) employees to flex their hours to have Friday afternoons off at noon while maintaining a small staff of employees on site until 5:00 pm on Fridays.

EXHIBITS FOR REVIEW

Resolution	<input checked="" type="checkbox"/>
Ordinance	<input type="checkbox"/>
Contract/Agreement	<input type="checkbox"/>
Minutes	<input type="checkbox"/>
Plan Maps	<input type="checkbox"/>
Order	<input type="checkbox"/>
Other	<input type="checkbox"/>
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Gollott	<input type="checkbox"/>	Martin	<input type="checkbox"/>	Jones	<input type="checkbox"/>	Guillotte	<input type="checkbox"/>	Vaughan	<input type="checkbox"/>
								Anderson	<input type="checkbox"/>
								Colledge	<input type="checkbox"/>

Second Made by:									
Gollott	<input type="checkbox"/>	Martin	<input type="checkbox"/>	Jones	<input type="checkbox"/>	Guillotte	<input type="checkbox"/>	Vaughan	<input type="checkbox"/>
								Anderson	<input type="checkbox"/>
								Colledge	<input type="checkbox"/>

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Gollott	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
At Large	Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 1	Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 2	Guillotte	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 3	Vaughan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 4	Anderson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward 5	Colledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2016

RESOLUTION AUTHORIZING THE CITY MANAGER TO IMPLEMENT FLEX-TIME SCHEDULING PROVIDING CITY HALL REMAINS OPEN FROM 8:00 AM – 5:00 PM, MONDAY - FRIDAY

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Manager is authorized to implement flex-time scheduling in order for administrative (2080) employees to flex their hours to have Friday afternoons off at noon providing City Hall remains open 8:00 AM – 5:00 PM, Monday – Friday.

WHEREAS, Pursuant to Mississippi Annotated Code 21-9-47 for a Council-Manager government, the City Council establishes the hours of service of operation; and

BE IT, THEREFORE, RESOLVED, that the Mayor and Council of the City of Gautier, Mississippi authorizes the City Manager or City Clerk to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 20, 2016.